

JOB OPPORTUNITY

The Dhaka Electric Supply Company Ltd. (DESCO), a publicly listed Company engaged in distribution of electricity in the northern part of Dhaka city including Tongi Municipal area, invites a qualified candidate from the bona fide citizens of Bangladesh for the **Managing Director** position on contractual basis for an initial period of 2 (two) years. The contractual appointment is renewable on satisfactory performance of the selected candidate. Brief Job Description and Job Specification of the post including other relevant information are as under.

Job Description

The Managing Director is the Chief Executive Officer of the Company and reports to the Board of Directors. Subject to the supervision and approval of the Board, the Managing Director will be responsible for managing all business and administrative functions of the Company. The successful candidate will anticipate and manage organizational resources to meet the needs and goals of the Company. She/he is the leader of the management team of the company and responsible for the overall administration & management, controlling, coordinating, corporate planning and business development etc. with particular focus to good governance and corporate services on various administrative and strategic aspects. She/he will ensure discipline & good organizational culture and compliance of Law, Rules and Regulations in overall functioning of the company.

The Managing Director will perform the following duties and responsibilities including but not limited to:-

- Manage and supervise all establishment, administrative & legal matters including commercial, technical/engineering, financial and welfare aspects of the company.
- Negotiating project financing with different financial institution(s) and bank(s) at home including overseas donor agencies/development partners.
- Liaise with the line Ministry and other government offices and Bodies, as and when deems necessary.

Qualification and Requirements

- (1) Candidate must be Graduate in Electrical/Mechanical Engineering. Candidates having FCA/FCMA/MBA will get Preference.
- (2) No third division/class at any stage of the academic career shall be acceptable. Candidates passed in the grading system must possess at least CGPA 4.0 on a scale of 5.0 and a CGPA 2.75 on a scale of 4.0. Candidates passed in the conventional system (Class/Division) must possess at least 2nd class/division.
- (3) Candidate shall have at least 25 (twenty-five) years of experience in large Public Organization/Large Private Sector Company working in multidisciplinary environment, including 5 (five) years of experience in the capacity not below the rank of Chief Engineer or its equivalent.
- (4) Must be able to demonstrate knowledge about relevant government rules and regulations, Company Law, Labor Law, TQM, TPM, Preventive Maintenance, Corporate Governance, Strategic Management, Project Management etc.
- (5) The candidate should be efficient, dynamic, energetic, show initiative & drive with assertive leadership ability that will ensure the vision and execute the mission for incremental growth of the company.
- (6) Must demonstrate strong participatory leadership ability.
- (7) Must possess adequate knowledge in corporate management.
- (8) Must have strong communication skill in Bengali & English (written & oral) including working experience using computer.

Age Limit

- (1) Maximum age limit will be 60 (sixty) years. Age would be calculated on **28/01/2020**.
- (2) The Board of Directors reserves the right to relax the age limit in case of extraordinary candidates.

Compensation Packages

- (1) The post carries a Basic salary of taka 1,75,000/- (one lac seventy-five thousand) only per month plus house Rent allowance @ 50% of the basic pay, 2(two) festival bonus, Boishakhi Allowance (20% of Basic) every year, gratuity, contributory provident fund, group insurance, encashment of leave, reimbursement of medical expenses.
- (2) Other fringe benefits will be admissible as per provisions of the company. She/he will also be entitled to a full-time transport with fuel & driver. However, income tax payable shall be borne by the incumbent.

Application Procedure

- (1) Interested candidates may apply with detailed Curriculum-Vitae along with a cover letter, attested copies of all education & experience certificates, copy of national ID card/nationality certificate and 2(two) copies of recent colored passport size photo in closed envelop to reach the Company Secretary, Dhaka Electric Supply Company Ltd. (DESCO) at 22/B, Faruk Sarani (Level-3), Nikunja-2, Khilkhet, Dhaka-1229, Bangladesh.
- (2) The application should reach to the office of the Company Secretary latest by **28/01/2020** during office hours. Please mark the envelope on top left corner with the post applied for.
- (3) Please note that only short-listed candidate(s) will be called for interview.
- (4) The authority of DESCO reserves the right to cancel any or all applications without assigning any reasons whatsoever.

Date: January 08, 2020
Memo: 27.24.0000.014.11.001.18.16

S. M. Zamil Hussain
Company Secretary